Subject: Action Grant 2017 - Support to Better Knowledge in the Youth Policy - Financial Support to Youth Wiki National Correspondents

Decision number - 2017 - 0260 / 001 - 001

Project Nr 584775-EPP-1-2017-1-BE-EPPKA3-YTH-WIKI

(To be quoted in ALL correspondence: failure to do so may result in your correspondence not being processed)

Dear Madam/ Dear Sir,

I am pleased to inform you that following the examination of your application, your request for European Union support for the above mentioned action has been accepted.

Please find enclosed a copy of the Grant Decision and its Annexes stating the general obligations incumbent upon recipients of a European Union grant. As the Decision and Annexes are binding upon beneficiaries you are advised to familiarise yourself with their content.

Please note that this Decision represents a simplification of previous procedures and that you are not required to return to us a signed copy of the Decision.

For any questions related to this matter please address e-mail correspondence to the functional mailbox EACEA-POLICY-ANALYSIS@ec.europa.eu.

The main contact in the Education, Audiovisual and Culture Executive Agency (EACEA) for this action is Mr. Alessandro ALONZO (+32 229 81 699).

Yours faithfully,

Mônica HOLIK
Head of Unit

Enclousures: Grant Decision and its Annexes
Education, Audiovisual and Culture Executive Agency

Erasmus+: Support for Policy Reform and Online Linguistic Support

GRANT DECISION FOR AN ACTION

Financing exclusively by lump sum contribution(s) and/or unit contribution(s)

Decision Nr 2017 - 0260 / 001 - 001 of the

Education, Audiovisual and Culture Executive Agency

on the award of a grant to support better knowledge in the youth policy

within the Erasmus+ Programme

PROJECT NUMBER – 584775-EPP-1-2017-1-BE-EPPKA3-YTH-WIKI

The Education, Audiovisual and Culture Executive Agency (hereinafter referred to as "the Agency"), acting under powers delegated by the European Commission (hereinafter referred to as "the Commission"),

Having regard to the Treaty on the Functioning of the European Union;

Having regard to the Regulation No 1288/2013 of the European Parliament and of the Council of 11 December 2013 establishing Erasmus+: The Union Programme for education, training, youth and sport, for the period 2014 to 2020¹;

Whereas:


(2) Commission Implementing Decision of 18 December 2013 establishing the "Education, Audiovisual and Culture Executive Agency" and repealing Decision CE(2009)336 of 20 April 20095 setting up the Education, Audiovisual and Culture Executive Agency for the management of Community action in the fields of education, audiovisual and culture in application of Council Regulation (EC) No 58/20036 provides that the Agency is responsible for the management of grants to be awarded under the Union programmes delegated to it, including the Erasmus+ Programme;

(3) Commission Decision C(2015)658 of 12 February 2015 amending Commission Decision C(2013)9189 of 18 December 2013 delegating powers to the Education, Audiovisual and Culture Executive Agency with a view to performance of tasks linked to implementation of Union Programmes in the fields of education, audiovisual and culture, comprising in particular the implementation of appropriations entered in the general budget of the Union and the EDF allocations;

(4) On 14/10/2016, the Agency has sent the invitation to apply for a grant EACEA 34/2016 (the "call") in order to support better knowledge in the youth policy, within the framework of the Erasmus+ Programme;

(5) Whereas this Grant Decision is the result of an invitation to apply for a grant by which applicants have been informed of the model Grant Decision of the Agency and of the General Conditions. Submission of a grant application implies acceptance of the General Conditions annexed to this Grant Decision;

(6) The addressee of this Grant Decision presented a request for a grant under this invitation to apply for a grant (application 584775-EPP-1-2017-1-BE-EPPKA3-YTH-WIKI), wherein he declares that he has taken note of the conditions set out in the call, including the General Conditions of the model Grant Decision annexed to it, and accepts them;

(7) The application fulfils the conditions set out in the abovementioned invitation to apply for a grant and has been selected;

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(8) The Council Regulation (Euratom, EC) No 2185/96 of 11 November 1996 concerning on-the-spot checks and inspections carried out by the Commission in order to protect the European Communities' financial interests against fraud and other irregularities\(^7\) and Regulation (EU, EURATOM) No 883/2013 of the European Parliament and the Council of 11 September 2013 concerning investigations conducted by the European Anti-Fraud Office (OLAF)\(^8\) provide for measures for the effective protection of the Union's financial interests;

(9) The Agency, the Commission and the European Court of Auditors may check the use made of the grant at any time during the implementation of the action and during a period of five years following the date of payment of the balance or of three years following the payment of the balance in the case the maximum amount of the grant is not more than EUR 60,000;

(10) Whereas the Commission has taken a decision n° C(2013) 8550 of 4 December 2013 authorising the use of lump sums, the reimbursement on the basis of unit costs and the flat-rate financing under the Erasmus + programme

\(^7\) OJ L 292, 15.11.1996, p. 2–5

\(^8\) OJ L 136, 31.5.1999, p. 1–7
HAS DECIDED AS FOLLOWS:

ARTICLE 1 – PURPOSE OF THE GRANT

A European Union grant is awarded to:

UNIVERSITEIT GENT,
SINT PIETERSNIEUWSTRAAT 25
9000 GENT
VAT NUMBER: BE0248015142

hereinafter referred to as “the beneficiary”,

represented for the purposes of this Grant Decision by Anne De Paepe,

for the action entitled Support to better knowledge in the youth policy ("the action") as described in Annex I, under the terms and conditions set out in the present Grant Decision, the General Conditions and the other Annexes to this Grant Decision.

The action shall correspond to the statutory activities and objectives of the beneficiary.

As declared in the application submitted, the beneficiary has accepted the grant and agreed to implement the action acting on its own responsibility.

ARTICLE 2 – ENTRY INTO FORCE OF THE GRANT DECISION AND DURATION

2.1 The Grant Decision shall enter into force on the date of its notification to the beneficiary.

2.2 The action shall run as of 01-01-2017 (“the starting date of the action”) and shall end on 31-12-2017.

ARTICLE 3 - MAXIMUM AMOUNT AND FORM OF THE GRANT

The grant shall be of a maximum amount of EUR 42.150,00 and shall take the form of:

(a) Reimbursement of eligible costs: not applicable.

(b) Unit costs contributions to cover the following categories of eligible costs:
    – Participation in common activities;
    – Participation in working meetings.

(c) Lump sum contribution: not applicable

(d) Flat-rate contribution: not applicable.
ARTICLE 4 – ADDITIONAL PROVISIONS ON REPORTING, PAYMENTS AND PAYMENT ARRANGEMENTS

4.1 Reporting periods, payments and additional supporting documents

In addition to the provisions set out in the General Conditions n° 23 and 24, the following reporting and payment arrangement shall apply:

Upon notification of this Grant Decision, a pre-financing payment of 80% of the maximum amount specified in Article 3 shall be paid to the beneficiary;

Payment of the balance

Sole reporting period from 01-01-2017 to the end of the period set out in Article 2.2.

The balance shall be paid to the beneficiary, subject to the receipt of the documents mentioned under the section "Supporting document" below.

Supporting documents

– Technical report providing details of the implementation and results of the action;
– Financial statement.

4.2 Time limit for payments

The time limit for the Agency to make payment of the balance is 60 days.

4.3 Language of requests for payments, technical reports and financial statements

All requests for payments, technical reports and financial statements shall be submitted in English, French or German.

ARTICLE 5 – BANK ACCOUNT FOR PAYMENTS

All payments shall be made to the beneficiary's bank account, denominated in euro, as indicated below:

Name of bank: ING BELGIUM NV/SA (FORMERLY BANK BRUSSELS LAMBERT SA), BRUSS
Address of branch: 60, COURS SAINT MICHEL, B - BRUSSELS
Precise denomination of the account holder: UNIVERSITEIT GENT
Full account number (including bank codes): IBA-N_ONLY
IBAN code: BE59390096580026

ARTICLE 6 - DATA CONTROLLER AND COMMUNICATION DETAILS

6.1 Data controller

The entity acting as a data controller according to General Condition n° 6 shall be the person who is representing the Agency for the purposes of the signature of this Grant Decision.
6.2 Communication details of the Agency

Any communication addressed to the Agency shall be sent to the following address:

Education, Audiovisual and Culture Executive Agency
Mónika HOLIK
Unit Erasmus+: Support for Policy Reform and Online Linguistic Support
Office: J59, 06/033
Avenue du Bourget 1
1049 Brussels
BELGIUM
E-mail address: EACEA-policy-analysis@ec.europa.eu

6.3 Communication details of the beneficiary

This Grant Decision is addressed to the beneficiary:

UNIVERSITEIT GENT
Anne De Paepe
SINT PIETERSNIEUWSTRAAT 25,
B - 9000 GENT

Any communication from the Agency to the beneficiary shall be sent to the above mentioned address.

ARTICLE 7 – ADDITIONAL PROVISIONS ON USE OF THE RESULTS (INCLUDING INTELLECTUAL AND INDUSTRIAL PROPERTY RIGHTS)

In addition to the provisions of General Condition nº 8, if the beneficiary produces materials under the scope of the project, such materials must be made available for the public, in digital form, freely accessible through the Internet under open licenses.

The beneficiary must also warrant that the Agency and the Commission has the rights to:

- communicate the results of the action by any other types of communication not specified in the General Conditions;
- edit or re-write in another way the results of the action, including shortening, summarising, modifying the content, correcting technical errors in the content;
- cut, insert meta-data, legends or other graphic, visual, audio or word elements in the results of the action;
- extract a part (e.g. audio or video files) of, divide into parts or compile the results of the action;
- prepare derivative works of the results of the action;
- translate, insert subtitles in, dub the results of the action in all official languages of EU;
- authorise or sub-licence the modes of exploitation set out above to third parties;
The Agency and the Commission shall have the rights of use specified in the General Conditions and set out above for the whole duration of the industrial or intellectual property rights concerned.

ARTICLE 8 – ORDER OF PRECEDENCE AND ANNEXES

The Annex II "General Conditions" (hereinafter referred to as the "General Conditions") and the other Annexes to the present Grant Decision form an integral part of the present Grant Decision. The terms set out in this Grant Decision shall take precedence over those in the General Conditions. The terms of the General Conditions shall take precedence over the other Annexes.

ARTICLE 9 – OTHER SPECIAL CONDITIONS

9.1. Special provisions on the conversion of costs incurred in another currency into Euro

By way of derogation from General Condition n° 23.4, any conversion into euro of costs incurred in other currencies shall be made by the beneficiary at the monthly accounting rate established by the Commission, applicable in the month of submission of the application, and published on its website (http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/inforeuro_en.cfm).

ARTICLE 9.2 – PUBLICITY

1. For the purpose of General Condition n° 7 of the grant decision, relating to the publicity and use of the relevant logo, the beneficiary must follow the instructions available on the following website: https://eacea.ec.europa.eu/about-eacea/visual-identity_en.

2. The beneficiary must inform the public, press and media of the action (internet included), which must, in conformity with General Condition n° 7 mentioned above, visibly indicate “with the support of the Erasmus+ Programme of the European Union” as well as the graphic logos.

3. Where the action, or part of the action, is a publication, the mention and graphic logos must appear on the cover or the first pages following the editor's mention.

4. If the action includes events for the public, signs and posters related to this action must be displayed. This must include the logos mentioned under point 1. Authorization to use the logos described in point 1 implies no right of exclusive use and is limited to this agreement.
ARTICLE 9.3 – MEETINGS BETWEEN AGENCY AND BENEFICIARIES

Representatives of the beneficiary shall participate in meetings organised by the Agency. There will be a maximum of 2 meetings per grant decision. The expenses for participation will be considered eligible costs.

SIGNATURE

For the Agency
Mónika HOLIK
Head of Unit

Done at Brussels, on 01.05.2017.
In duplicate in English
Annex I  Description of the action (Detailed description of the project)

Annex II  General Conditions (hereinafter referred to as "the General Conditions")

Annex III  Estimated budget of the action (Calculation sheet)

Annex IV  Model technical report

Annex V  Model financial statement

Annex VI  *Model terms of reference for the certificate on the financial statements and underlying accounts: not applicable*

Annex VII  *Model terms of reference for the operational verification report: not applicable*
ANNEX I

DESCRIPTION OF THE ACTION
The grant awarded aims at implementing the activities as they are described in the application form submitted by the beneficiary (Detailed description of the project).

Any change to the eligible activities needs to be explicitly authorised by the Executive Agency.
Support to better knowledge in youth policy

Youth Wiki National Correspondents

2017

Invitation to apply for a grant EACEA 34/2016

Detailed description of the project

To be attached to the eForm in word format (doc, docx, odt) or in PDF format (pdf)
The activities presented in the restricted call are mandatory
No deviation is allowed

1. Participation in common activities


1.1 **Youth Wiki correspondents granted in 2016** *(Invitation to apply for a grant EACEA 04/2016)*

Information on national policies in the field of Youth to be **updated** in the wiki according to the Guide for contents:

a. Chapter on "General Overview of Youth Policy"
b. Chapter on "Voluntary Activities"
c. Chapter on "Participation"
d. Chapter on "Social inclusion"
e. Chapter on "Employment and entrepreneurship"

Information on national policies in the field of Youth to be **collected and uploaded** in the wiki according to the Guide for contents:

f. Chapter on "Health and Well-being"
g. Chapter on "Education and Training"
h. Chapter on "Youth and the World"
i. Chapter on "Culture and Creativity"

A Glossary must be completed, as well as the Country Overview page.

National correspondents will update / collect and upload relevant information in English by 31/10/2017 at the latest.

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**If you have received a EU grant as Youth Wiki correspondent in 2016, please detail the foreseen participation in common activities (If you did not receive such a EU grant in 2016 as Youth Wiki correspondent, please disregard this section 1.1):**

The common activities will be carried out by the Youth Research Platform, of which I am the promotor-coordinator. The Youth Research Platform is an interuniversity and interdisciplinary policy-oriented research centre subsidised by the Flemish government since 2003. It operates as a cooperation between three academic research groups: (1) Department of Social Work and Social Pedagogy (Ghent University – supervisor: prof. dr. Lieve Bradt), Department of Sociology, Research group ‘Tempus Omnia Revelat’ (Vrije Universiteit Brussel – supervisor: prof. dr. Bram Spruyt), Research Line Youth Criminology, Leuven Institute of Criminology (KU Leuven University – supervisors: prof. dr. Johan Put and prof. dr. Stefaan Pleyers).

The Youth Research Platform has been assigned three main tasks:

1. **Drawing up an inventory of existing youth research through an online database.** Primary attention goes to the inventory of recent (empirical) research on Flemish and Belgian youth, and we explicitly aim to include a diverse array of research domains relevant for youth research like family, leisure, school, health, well-being, work, education, delinquency and media. The main findings of each of these studies are summarized in a short research file, which are made freely accessible on our website.

2. **Gathering empirical data on the conditions, convictions and conduct of contemporary Flemish youth on a recurrent basis.** We have developed a standardized questionnaire, which
monitors the life conditions, attitudes and behavior of young people growing up in Flanders and Brussels (aged 12-30 years old). Since 2003, we have conducted three Youth Monitors (2005/2006 – 2008 – 2013) which included young people aged 12-30 years old (the respective number of respondents were 2503, 3710 and 3729 young people). The monitor addresses several topics relevant to Flemish youth (such as school well-being, leisure participation, delinquency, bullying, politics, self-esteem,...). Next to these general surveys, we have also developed a JOP-schoolmonitor which has been administered in several cities in Flanders. These studies specifically aim to bring more insight into the specificity of growing up and living in contemporary urban environments in Flanders. Up till now we have conducted three JOP-schoolmonitor (2010-2012-2013) which included young people aged 12-18 years old (the respective number of respondents were 2502, 3800 and 2548 pupils). These studies offer a more comprehensive and more nuanced insight in the living conditions, attitudes and behavior of young people growing up in Flemish cities.

3. Development of an international dimension. Firstly, this implies the dissemination of our research results on international for a (presentation on conferences, international publications). Secondly, as the coordinator of the Youth Research Platform I am also appointed as the Flemish correspondent in the European Knowledge Centre for Youth Policy (ECKYP) and I am member of the Pool of European Youth Researchers (PEYR). In this way, the Youth Research Platform is also represented in youth policy and research on a European level.

Given our work within the Youth Research Platform, we have both the expertise and data that is needed to collect and upload the necessary information in relation to the common activities as presented in the call. The work will be collaboratively carried out between researchers from both the Ghent University (update chapters 1-2-5 and collect chapters 6-8) and Vrije Universiteit Brussel (update chapters 3-4 and collect chapters 7-9) within the Youth Research Platform and according to the guidelines that will be offered to the national correspondents by EACEA. With regard to the update of the chapters one to five, we will screen policy documents and consult the representatives of the Flemish Department of Culture, Youth, Sport and Media in order to collect any relevant updates that need to be included in these chapters.

2. Participation in Youth Wiki working meetings

The national correspondent bodies are expected to be represented by a member or a person appointed by (e.g.: a national expert) at each Youth Wiki working meeting organised by the Agency.

Two meetings are scheduled within the eligibility period:

- Spring 2017: Working meeting to discuss the activities to be undertaken on the basis of the Guides to Content that will be made available, Brussels, Belgium;
ANNEX II

GENERAL CONDITIONS

Submission of a grant application implies the acceptance of these General Conditions. These General Conditions bind the beneficiary to whom the grant is awarded and shall constitute an annex to the Grant Decision.

GRANT DECISION FOR AN ACTION

PROJECT NUMBER – 584775-EPP-1-2017-1-BE-EPPKA3-YTH-WIKI

ANNEX III

ESTIMATED BUDGET OF THE ACTION
Support to better knowledge in youth policy

Youth Wiki National Correspondents

EACEA 34/2016

ESTIMATED BUDGET

2017 Application for a grant

Country: Belgium (nl)

Deadline: 1 December 2016 - 12.00 midday (Brussels time)

I. Calculation of the grant request

Please note that the calculation is automated.
The grant amount is displayed by choosing the country of the Youth Wiki national correspondent in the list above.

€ 42,150

II. Expenditures and revenues

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>42,150 €</td>
<td>42,150 €</td>
</tr>
</tbody>
</table>
GRANT DECISION FOR AN ACTION

PROJECT NUMBER – 584775-EPP-1-2017-1-BE-EPPKA3-YTH-WIKI

ANNEX IV

MODEL TECHNICAL REPORT


https://circabc.europa.eu/w/browse/a26c5ed6-bf86-4e7e-8f81-9a990bb67bf9
GRANT DECISION FOR AN ACTION

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ANNEX V

MODEL FINANCIAL STATEMENT


https://circabc.europa.eu/w/browse/a26c5ed6-bf86-4e7c-8f81-9a990bbc7bf9